



Village of Bridgeview

7500 SOUTH OKETO AVENUE • BRIDGEVIEW, ILLINOIS 60455 • (708) 594-2525

SPECIAL EVENTS FORM			
APPLICANT INFORMATION		OWNER INFORMATION	
NAME:		☐ OWNS PROPERTY ☐ RENTS PROPERTY <small>*IF RENTING FILL OUT THIS SECTION</small>	
BUSINESS NAME:		OWNER'S NAME:	
ADDRESS:		OWNER'S BUSINESS NAME:	
PHONE:	2nd PHONE OR FAX:	ADDRESS:	
SPECIAL EVENT INFORMATION		PHONE:	2nd PHONE OR FAX:
DATE REQUESTED:		OWNER'S PERMISSION TO HOLD EVENT:	
PROPERTY ADDRESS		ADDITIONAL COMPANIES INVOLVED	
NAME OF THE EVENT:		1. BUSINESS NAME:	
LIST IN DETAIL ALL ACTIVITIES OF EVENT:		CONTACT PERSON:	
		ADDRESS:	
NUMBER OF ATTENDEES EXPECTED:	NUMBER OF PARKING SPACES:	PHONE NUMBER:	
IF ON-SITE PARKING IS NOT ADEQUATE, WHAT IS YOUR PLAN FOR ADDITIONAL PARKING?		ACTIVITY OR INVOLVEMENT:	
		2. BUSINESS NAME:	
APPROVAL REQUIRED FROM THE FOLLOWING DEPTS.		CONTACT PERSON:	
POLICE DEPARTMENT: ☐ YES ☐ NO		DATE:	ADDRESS
FIRE DEPARTMENT: ☐ YES ☐ NO		DATE:	PHONE NUMBER:
BUILDING DEPARTMENT: ☐ YES ☐ NO		DATE:	ACTIVITY OR INVOLVEMENT:
PUBLIC WORKS DEPARTMENT: ☐ YES ☐ NO		DATE:	3. BUSINESS NAME:
		CONTACT PERSON:	
SUBMIT A LAYOUT OF THE PLANNED EVENT		ADDRESS:	
PLEASE ATTACH A LAYOUT OF THE EVENT HIGHLIGHTING ALL LOCATIONS OF EQUIPMENT (STAGES, TENTS, CANOPIES, AND INFLATABLES), HEALTH AND SAFETY RESOURCES, VENDOR OPERATIONS, CROWD CONTROL ELEMENTS, AND TRAFFIC AND ROUTE PLANS TO THIS DOCUMENT.		PHONE NUMBER:	
		ACTIVITY OR INVOLVEMENT:	