

VILLAGE OF BRIDGEVIEW, ILLINOIS



RFP 25-001 REQUEST FOR PROPOSALS FOR BODY WORN CAMERAS

ISSUE DATE: April 4, 2025

PROPOSAL DUE DATE: May 9, 2025

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SECTION I. GENERAL INFORMATION

A. Introduction. The Village of Bridgeview, Illinois (the "Village") hereby issues this request for proposals ("RFP" or solicitation) to qualified firms to provide hardware, software including video storage, accessory equipment, and services necessary for a comprehensive and integrated system for body worn cameras. Written proposals submitted in response to this RFP shall comply with the instructions and procedures set forth herein.

This RFP is available on the Village of Bridgeview website at <http://www.bridgeview-il.gov> Parties interested in receiving a hard copy of this RFP must provide a contact name, address, telephone number and email address to the Village.

B. Purpose. The Village is seeking proposals from qualified firms to provide professional, high quality body worn cameras along with associated hardware, software including video storage, and accessory equipment for the Village's Police Department that is comprised of approximately seventy (70) sworn officers. The key components of the equipment sought by the Village are discussed in further detail in Section II of this RFP under Equipment and Technical Specifications.

The Village reserves the sole and exclusive right to: (1) reject all proposals submitted in whole or in part; and/or (2) award to one or more vendors or firms. All proposals submitted must address the components discussed in Section II of this RFP. The Village reserves the right, in its sole and absolute discretion, to cancel or modify this RFP in part or in its entirety.

The contract(s) that results from this RFP will be of five (5) years in duration. The contract may be renewed in the sole discretion of the Village for up to three (3) additional one (1) year periods. Any such extension(s) shall be made on terms acceptable to both the Village in its sole discretion. The Village, at its discretion, may terminate the contract with thirty (30) days written notice.

C. About the Village. The Village of Bridgeview is a home rule municipality located in southwestern Cook County, Illinois, approximately thirteen (13) miles from downtown Chicago. The Village was incorporated in 1947 and offers an interesting and vibrant blend of residential, commercial, and industrial development. The Village is well-balanced and blended community of many diverse nationalities, races and faiths. The Village has a population of 16,324 with a median age of 39.2 years. The population within a three-mile radius of the Village is approximately 115,500. The general boundaries of the Village include 70th Street on the north and 103rd Street on the south. It encompasses 4.5 square miles, is 16 miles southeast of Downtown Chicago, 5.8 miles from Midway Airport and 19 miles from O'Hare Airport.

D. Response Format. Proposals sent in response to this RFP must include the name of the responding party and the name of the person submitting the response on behalf of such responding party. Responses should follow the format as outlined in Section III of this solicitation. All responses must be signed by a representative authorized to make a binding commitment on behalf of the party submitting the response.

E. Instructions. The Village must receive three (3) hard copies and one (1) electronic PDF copy (in searchable format on a USB drive to be included with the hard copies) of all proposals no later than 2:00 p.m. on May 9, 2025. Late responses will not be accepted. Responses submitted by facsimile will not be accepted. All responses should be delivered as addressed below:

**Village of Bridgeview
2025 RFP for Body Worn Cameras, RFP 25-001
Attn: Mr. Kenneth Panaralla, Jr.
7500 South Oketo Avenue
Bridgeview, Illinois 60455**

F. Questions. The deadline to submit written questions is April 25, 2025. All written questions regarding the RFP should be sent to the RFP Contact: Mark Jamil at mjamil@bbp-chicago.com

Any and all questions pertaining to this RFP must be submitted in writing and submitted to the RFP Contact identified above and must be submitted on or before April 25, 2025. No questions or inquiries will be accepted after said deadline. **All questions and responses will be posted on the Village website.**

G. Communications. During the pendency of this RFP, any and all questions should be directed to the RFP Contact identified in Section I,F above. From the date the RFP is issued until a contract is executed, communication regarding this project between potential vendors and individuals employed by the Village is prohibited. Only written communication with the RFP Contact, as listed above in Section I,F, is permitted.

Once a determination is announced regarding the selection of a vendor, the selected firm(s) will be permitted to speak with person(s) participating in contract negotiations.

Violation of these conditions may be considered sufficient cause to reject a proposing party's proposal and/or selection irrespective of any other condition.

The following exceptions to these restrictions are permitted: (1) contacts made pursuant to any pre-existing contracts or obligations; and (2) presentations, key personnel interviews, clarification sessions or discussions to finalize a contract, as requested by the Village.

H. Remuneration. All responses to this **RFP MUST INCLUDE a separate pricing proposal** in connection with the various equipment and services specified in Section II of this RFP.

I. Proposal Timetable. The Village anticipates a timely completion of the RFP process resulting in the successful negotiation of a contract. The Village reserves the right, in its sole and absolute discretion, to make adjustments to the timetable below as required throughout the process.

RFP Issue Date:	April 4, 2025
Deadline to Submit Written Questions:	April 25, 2025
Response to Written Questions Posted:	May 2, 2025
Proposal Due Date:	May 9, 2025
Interviews with Firms:	May 19 – May 23, 2025
Best and Final Offer, if necessary:	Commencing approximately May 27, 2025
Contract Award and Negotiation:	Anticipated June 13, 2025

J. Award. Any resulting contract from this solicitation will be awarded to the firm(s) whose overall offer is deemed to be most advantageous to the Village as determined by the evaluation committee. The Village, after review and approval of the evaluation committee's written recommendation, will notify all

parties that have submitted proposals to this solicitation via a posting on the Village's website. The posting will be an announcement of the award.

K. Public Records. Any proposal received in response to this RFP constitutes a public document that may be made available to the public upon request under the Illinois Freedom of Information Act ("FOIA") (5 ILCS 140/1, *et seq.*) and other applicable laws and rules. All information and data contained in the proposal becomes the property of the Village and becomes public information upon opening the proposal. If a party submitting a proposal in response to this RFP wishes to have any information withheld from the public, such information must fall within the definition of proprietary information contained within FOIA. All proprietary information the Potential Vendor wishes the Village to withhold from the public must be submitted in a sealed package, which is separate from the remainder of the bid. The separate package must be clearly marked PROPRIETARY on the outside of the package.

L. Amendment. This RFP shall be modified only by written amendment issued by the Village. It is the responsibility of the proposing firm(s) to verify that they have received, and incorporated into their proposals, all changes to this RFP resulting from amendments.

SECTION II. SCOPE OF WORK

A. Goals and Objectives

The goal of this solicitation is to economically acquire body worn cameras for public safety use that offers ease of use, functionality, recording and storage capabilities. The successful firm(s) will also be required to provide training on use of the body cameras and storage systems. All proposals submitted must address the key components discussed in the Technical Information and Requirements section.

B. Project Description

The Village of Bridgeview Police Department seeks to supply its staff of approximately 70 sworn officers with body worn cameras. The intent of this RFP is to acquire the foregoing systems for public safety purposes that offer ease of use, functionality, recording and storage capabilities. In addition to the camera hardware, the services and goods provided should also include any required software, storage and relevant accessories to maximize the efficient use of the systems.

D. Equipment and Technical Specifications.

(1) Body Worn Cameras ("BWC")

- a. Seventy (70) body worn cameras, to include all necessary hardware and software to operate, store and charge the devices and any applicable software and hardware to facilitate the offloading of digital evidence to the integrated, cloud-based digital evidence management platform. Spare/backup units should be offered as well. BWC devices shall have the following:
 - b. Integrate seamlessly with the in-car video systems
 - c. Low-light capability
 - d. HD video
 - e. At least 143 degrees of camera view
 - f. Up to 70 hours of recording capacity
 - g. At least 30 frames per second video quality
 - h. Remote view live streaming capability
 - i. Wireless/Cellular LTE or similar connectivity, which also provides device/GPS location data
 - j. AT&T FirstNet compatibility preferred
 - k. Full shift (12 hours) battery life and be capable of a field recharge
 - l. Extreme weather capability – IEC 60529 IP67 dust and water, MIL-STD-810G salt and fog, 95% non-condensing humidity and an operating temperature between -4 and 122 degrees Fahrenheit
 - m. Rugged construction with drop tests from minimum of 6 feet
 - n. Local device storage prior video being offloaded to cloud-based storage
 - o. Pre-event buffer, to include at least 30 seconds of pre-event recording
 - p. Multi-microphone audio
 - q. On-device encryption
 - r. Supported docking system to charge, receive updated and/or offload video and data
 - s. Versatile mounts to accommodate multiple uniform mounting configurations
 - t. Easy data offload (e.g. upon docking, within range of wireless network, etc.)
 - u. Configurable device triggers
 - v. Ability to create permission based access to view and edit video
 - w. Ability to tag videos manually or automatically based on type and set rules for video storage based on type

(2) Other

- a. Selected firm(s) will provide training on the use of their proposed solutions
- b. Equipment and software licenses, maintenance, and warranties in multi-year format for all devices
- c. Equipment replacement and/or refresh schedule
- d. Web-based access/interface for all staff to all system software
- e. Unlimited digital cloud server space for BWC digital video and audio recordings as well as unlimited third party evidence files; to include drone video recordings, all in conformance with Illinois State law regarding records retention
- f. Capability to upload other digital media to the cloud server to include but not limited to videos, pictures, and documents, including but not limited to the following file formats: .ave, .fli, .mov, .movie, .mpe, .mpeg, .mpg, .qt, .m4v, .webm, .ogv, .mp4, .wmv, .jpeg, .jpg, .gif, .png, .bmp, .heic, .tif, .tiff, .cr2, .crw, .arw, .sr2, .srf, .nef, .nrw, .orf
- g. Ability to seamlessly share any digital evidence on the cloud server with the State's Attorney's Office or other prosecutorial staff through a digital cloud link that requires no manual downloading or uploading of digital
- h. Ability to automatically purge/delete videos after a specific timeframe evidence already in the cloud based storage solution
- i. Ability to create custom sorting for all digital evidence including auto-tagging by category
- j. Ability to annotate, redact, edit video
- k. Ability to access and watch BWC and audio over the Internet/via the cloud/network
- l. Ability to create redaction records on any digital video or images captured
- m. Integrated smart phone application for officers to capture digital evidence in the field
- n. Public interface for requesting and capturing digital evidence from citizens
- o. Ability to create permission based access to software programs
- p. Ability to communicate with other public safety software systems – CAD (Spillman Technologies), Taser (Axon), ALPR (Flock)
- q. Ability to rapidly export video in an industry standard file format
- r. Acknowledgment that all data is property of the Village and must be made available at no additional cost
- s. Storage solution compliance with law enforcement Criminal Justice Information Services (CJIS) data protection and transport (i.e. SSL) standards. No external party-initiated connections will be allowed. The storage facility must be located within the United States (lower 48) including data storage for disaster recovery (DR) solutions. [NOTE: For additional information on CJIS standards, please see <https://www.fbi.gov/about-us/cjis/cjis-security-po/icy-resource-center>.]
- t. Clear indication of storage costs, equipment replacement costs, and cloud transactions costs. Disclosure of all additional costs.
- u. Ability to export audit trail along with video, including redactions. Identified scope of audit trail.
- v. Identified data integrity.
- w. Capability to produce digitally authenticated duplicates.

- (3) The Village will not pay software maintenance or support fees until the functions and features are demonstrated as operational in production. The Village shall be entitled to exercise its option to purchase Extended Maintenance for a given option period. User account fees, if

any, will include costs for all subscription licensed software provided by the Vendor, such as third-party modules, middleware, and integration. During implementation, testing, training, validation and integration, the Vendor will provide sufficient numbers of user access accounts to enable the team to achieve a successful "go-live" into production. User Account fees will be based on production system use. Training, Development and Test accounts will not be considered additional users for access purposes.

- (4) Exceptions to the above listed specifications will be accepted in the proposing party's submitted proposal in response to this RFP but must be identified as an "Exception" noted next to each item.
- (5) All work and material not otherwise described shall be of the best quality, and should any workmanship or materials be needed which are not directly or indirectly set forth in the party's proposal in response to this RFP, but which are nevertheless necessary to the proper execution according to the obvious intent, the proposing party will understand same to be implied and shall provide for it in their proposal.

E. Additional Service Requirements.

(1) Insurance.

Prior to performing any of the services indicated in this RFP, the selected firm(s) shall purchase and maintain, and require all sub-subcontractors to purchase and maintain, insurance of the following minimum types of coverage and limits of liability:

Workers' Compensation Insurance:

Illinois Statutory Employers Liability:

\$1,000,000 Each accident

\$1,000,000 Disease – Each employee

\$1,000,000 Disease – Policy limit

Coverage for federal acts (if applicable)

Any individuals excluded from Workers' Compensation are not allowed onto the Licensed Premises.

Commercial General Liability Insurance: Full comprehensive general liability including XC&U protection, contractual liability coverage insuring to the fullest extent possible the indemnification agreement contracted herein, for the following minimum limits:

\$2,000,000 General Aggregate

\$1,000,000 Each Occurrence

\$1,000,000 Personal / Advertising Injury

Automobile Liability Insurance: Comprehensive auto liability protection insuring owned, non-owned, and hired automobiles for the following minimum limits:

\$1,000,000 Combined Single Limit

Umbrella/Excess Liability Insurance: \$2,000,000 Per Occurrence and Aggregate providing coverage excess of General Liability and Auto Liability.

Additional Requirements:

The following shall be named as primary and non-contributory additional insureds on all policies except the Workers' Compensation and Automobile Liability policies:

Village of Bridgeview, Illinois

Any deductibles under any policies maintained by the selected firm(s) or its subcontractors shall be the sole responsibility of the selected firm(s) or subcontractors

Failure to provide evidence of insurance before the start of any event in no way will be deemed a waiver of the insurance requirements.

Worker's Compensation (for Licensee's own employees), Auto and General liability policies should include Waivers of Subrogation in favor of the Village.

SECTION III. RFP RESPONSE

A. General

(1) Provide a cover letter containing the following elements: (a) key personnel contact information including name, title, phone number, email address; (b) confirmation that the proposing firm meets the Minimum Mandatory Qualifications listed in Item B below; and (c) state any proposed exceptions or deviations you are proposing with any term, condition or requirement listed in this solicitation. The Village reserves the right to summarily decline any proposed exceptions or deviations which are not specified in the cover letter.

(2) Please provide a detailed narrative of the proposing firm's history, ownership, financial condition and client base including, but not limited to (a) years in business; (b) total number of employees in the proposing firm or related entities; (c) management and organizational structure; and (d) latest annual report/financial statements. Firms must substantiate their financial stability along with the financial stability of any subcontractors. The most recent audited financial statements must be submitted with your proposal. Provide a complete written description concerning your past, current, and future financial stability relative to your ability to meet the long-term requirements of this contract. The information should be supported with appropriate documentation, such as a current Dunn & Bradstreet report. The Village will exclusively determine financial stability of respondents to this RFP process. Firms should provide, at a minimum, the following financial data: (i) most current audited financial statement including an Income Statement, Statement of Cash Flows and a Balance Sheet (publicly held firms should include quarterly reports since the last annual report), (ii) financial information specific to the division within the organization responsible for research, development, marketing and support of the proposed products and services, (iii) bank references and name of auditing firm, and (iv) Identification of any and all parent or subsidiaries relationships.

(3) Please indicate the total number of public sector clients including a summary of services provided to the same. Please provide information regarding the name, address, contact person, length of service. Provide a detailed description of the services provided.

B. Minimum Mandatory Qualifications

Firms responding to this solicitation must meet these minimum requirements in order to be considered for evaluation and award:

(1) Not less than three (3) years experience in providing the equipment and services specified in this RFP.

(2) The selected firm(s) must carry all current State of Illinois certifications to commercially provide the required equipment and services.

(3) Within five business (5) days of contract award, the successful firm(s) shall contact the Village's Police Department Chief to establish a date for a kickoff meeting to further discuss the equipment and services specified in this RFP and implementation of same.

C. Executive Summary

This section shall serve to provide the Village with the key elements and unique features of the proposal by briefly describing how the firm is going to provide the best solution. The Executive Summary should include a schedule of major milestones to accomplish the implementation.

D. Qualifications and Expertise; Service Team

(1) Firms submitting proposals shall provide a history of the business including the date established, the type of ownership or legal structure of the business (sole proprietor, partnership,

corporation, etc.), the length of time that the firm has been operating as the legal entity, and the length of time the firm has been providing the requested service.

(2) Firms shall list the proposed key members of staff to be assigned to the Village's contract including their roles and estimated participation in delivering the equipment and services. Describe with reasonable detail the qualifications, duties and responsibilities that each individual will have regarding the Village and the requested equipment and services.

(3) Firms shall disclose and explain any litigation, threatened litigation, investigation, reorganization, receivership, filing, strike, audit, corporate acquisition, unpaid judgments or other action that could have an adverse impact on their ability to provide the required needs.

(4) Firms shall disclose and explain whether they have been unable to complete a contract, been removed from a contract, or been replaced during a contract period in the past five years.

(5) If selected, Firms, and any of their employees who work with the video system, must agree to submit and pass a criminal background check.

D. Training

The selected firm(s) must train all Village staff. Please describe your approach to training for users, system administrators, generation of reports, including customized, ad hoc or aggregate reports, training on quality control.

E. Licenses and Taxes

The selected firm(s) shall be responsible for obtaining all licenses and permits necessary for the successful performance of the services and provision of the equipment specified in this RFP. The selected firm(s) shall also pay all Federal, State, and local taxes including sales tax, social security, workers' compensation, unemployment insurance, and any other tax which may be chargeable against labor, material, equipment, or real estate.

E. Indemnification

To the fullest extent permitted by law, the selected firm(s) hereby agrees to defend, indemnify, and hold harmless the Village, its officials, agents and employees, against any and all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, costs and expenses which may in any manner accrue against the Village, its officials, agents and employees, arising in whole or in part in consequence of the performance of the services or provision of the equipment specified in this RFP by the selected firm(s), its employees, or subcontractors, or which may in any matter result therefore, except that arising out of the sole legal cause of the Village, its agents or employees, the selected firm shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village, its officials, agents and employees, in any such action the selected firm shall, at its own expense, satisfy and discharge same.

G. Prevailing Wage Rates

The selected firm(s) shall comply, if applicable, with the prevailing wage rates for public works projects as issued by the State of Illinois Department of Labor, current edition at date of proposal submission, and each year thereafter.

H. Certification

The selected firm(s) shall certify that it is not barred from submitting a proposal for this contract as a result of a violation of either Section 5/33E-3 or Section 5/33E-4 of Chapter 38 of the Illinois Compiled Statutes concerning bid rigging, rotating, kickbacks, bribery, and interference with public contracts.

I. Client References.

(1) Provide a listing of representative clients.

(2) Provide at least three (3) references of current clients, include their company name, address, contact person, phone number, email address and length of service.

(3) Provide a list of clients that have terminated your services in the last three (3) years. Include company name, address, contact person, phone number, email address and length of service.

(4) Include a list of all lawsuits filed against the proposing firm or any of its principals regarding services rendered.

J. Pricing.

All firms responding to this solicitation shall provide a SEPARATE PRICE PROPOSAL. All pricing proposals must include the following:

1. Unit price for wearable cameras
2. Unit price for camera accessories (mounts, collars, etc.)
3. Unit price for evidence transfer managers (docking stations)
4. Annual price for hardware maintenance and support
5. Annual price for software maintenance and support
6. Price for hosting storage for immediate access
7. Price for hosting archival storage
8. Hourly rates for training services

NOTE: Specifically, the initial order is estimated to be for 70 body worn cameras. The equipment pricing will be used for purchases of equipment throughout the term of the contract. All yearly maintenance and support fees shall be provided at a "fixed" per year price. Operation of all software and hardware products shall be warranted for a period of 60 months from the date of acceptance at no additional cost.

SECTION IV. EVALUATION CRITERIA

A. Evaluation Committee

An Evaluation Committee (“EC”) will review and evaluate the responses to the RFP. The Village reserves the right to engage independent consultants or other third parties to assist with the evaluation of all or any portion of submitted responses or proposals. The EC will first assess the responding party’s compliance with and adherence to the requirements of the solicitation. Any proposal that is incomplete, missing key components necessary to fully evaluate the response, or fails to meet the stated requirements, will be rejected from further consideration as non-responsive. The Village reserves the right to seek clarification of any information that is submitted by any responding party in any portion of its proposal or to request additional information at any time during the evaluation process. Any material misrepresentation made by a responding party may void the proposal and eliminate said party from further consideration.

B. Criteria

Pricing will not be the only factors upon which the Village will make its selection. The following factors will be used to determine a proposing party’s qualifications to service the Village. The order of the following factors does not determine any relative ranking:

- (1) The proposing firm(s) meets all of the Village’s requirements;
- (2) Demonstrated knowledge and experience;
- (3) Ease of use; ability to meet the equipment and technical specifications referenced in the RFP; maintenance training and support offered;
- (4) Conformity with specifications of the RFP and completeness of the responses;
- (5) The proposing firm(s)’s ability to provide services and equipment that are in the best interests of the Village and the Venue;
- (6) Cost;
- (7) References; and
- (8) Other matters not herein specifically enumerated.

C. Best and Final Offer

The Village, at its sole discretion, may utilize a Best and Final Offer (BAFO) stage. If this phase is utilized, the Village, or its designee, shall submit to the proposing firms most likely to receive the award, requests for specific clarification and allow proposing firms to enhance their pricing. If your firm is invited to participate in this stage, the dates may not be flexible. If the Village requests Best and Final Offers by short-listed proposing firms, the Evaluation Committee may revise initial scoring and/or evaluation based upon the additional information and clarification received in this phase.

D. Contract Award

Selection does not guarantee the award of a contract. This solicitation shall not create any legal obligation of the Village to evaluate any proposal that is submitted or to enter into any contract or any other agreement with an individual or party who submits a proposal except on terms and conditions that the Village deems, in its sole and absolute discretion, to be satisfactory and desirable. The Village reserves the right to award the services to one or more vendors. All proposals should contain an affirmative statement that there is no “conflict of interest” with the Village and the proposing firm and its principals.

E. Reservation of Rights

The Village reserves the right to cancel at any time for any reason this RFP and to reject all proposals received and the right to waive non-material formalities and technicalities according to the best interests of the Village. The Village shall not have any liability to any proposing firm arising out of such cancellation or rejection. The Village reserves the right to waive variations in the selection process. Any proposals submitted shall be binding for a period of one hundred twenty (120) days following the Village's receipt of the same. The Village reserves the right to select one party or multiple parties to satisfy the equipment and services sought. The Village reserves the right to terminate the services provided by the successful firm. In-person interviews may be scheduled to finalize the selection.

By submitting a response, the party providing the qualifications acknowledges its understanding of the requirements of this submission and agrees to be bound to the same.

The Village assumes no responsibility for the costs incurred in the preparation, submission, presentation or negotiation of the proposals in response to or agreements arising out of this RFP, including negotiation of any agreement that results therefrom.