

VILLAGE OF BRIDGEVIEW
PERSONNEL BOARD MINUTES
NOVEMBER 27, 2023 MEETING
6:00PM
BOARD ROOM

Chairman Regep called the November 21, 2023 meeting of the Personnel Board to order at 6:01pm.

Roll Call indicated that Members Pullum, Lopez, Mazarka, and Gholeh and Chairman Regep were present. **There was a quorum.** Also present were Attorney Zarzour and Secretary to the Personnel Board, Cathy Siciliano.

Chairman Regep stated that the approval of the minutes of August 28, 2023 would be postponed until we receive them from Attorney Zarzour.

Chairman Regep looked for a motion to approve the minutes of the meeting held on October 30, 2023. Motion was made by Member Gholeh and seconded by Member Pullum. Roll call vote:

AYES: Members Pullum, Lopez, Gholeh and Mazarka and Chairman Regep.

NAYS: None.

There being five ayes and no nays, the **MOTION CARRIED.**

Chairman Regep looked for a motion to go into closed session for matters of personnel. Motion was made by Member Gholeh and seconded by Member Pullum. Roll call vote:

AYES: Members Pullum, Lopez, Mazarka and Gholeh and Chairman Regep.

NAYS: None.

There being five ayes and no nays, the **MOTION CARRIED.**

The Personnel Board went into closed session at 6:05pm.

The Personnel Board went back into open session at 6:09pm.

Chairman Regep asked for a motion to approve the closed session minutes of October 30, 2023. Motion was made by Member Mazarka and seconded by Member Lopez. Roll call vote:

AYES: Members Pullum, Lopez, Mazarka and Gholeh and Chairman Regep.

NAYS: None.

There being five ayes and no nays, the **MOTION CARRIED.**

The closed session minutes of August 28, 2023 were not made available to this Board's secretary.

Attorney Zarzour explained the procedures for closed session minutes' recordings.

Chairman Regep asked for a motion to destroy the recordings and/or videos of the closed session minutes that are older than eighteen months and had been approved by this Board. It was brought up that the open session recordings can be destroyed after this Board approves the paper copies of said minutes. Motion was made by Member Lopez and seconded by Member Pullum. Roll call vote:

AYES: Members Pullum, Lopez, Gholeh and Mazarka and Chairman Regep.

NAYS: None.

There being five ayes and no nays, the **MOTION CARRIED.**

Chairman Regep asked for a motion to approve sending the Firefighter candidates for a poly and a psychological test at the current costs. Motion was made by Member Gholeh and seconded by Member Pullum. Roll call vote;

AYES: Members Pullum, Lopez, Gholeh and Mazarka and Chairman Regep.

NAYS: None.

There being five ayes and no nays, the **MOTION CARRIED.**

Secretary Siciliano reported that she did contact the three Firefighter candidates regarding setting up appointments for these tests and emailing or phoning her with the dates and times of said appointments but as yet had no word from them. She stated that she will contact them again by the middle of the week if there remains no response from them.

The Personnel Board discussed the ad that was used to acquire applicants for the position of Firefighter/Paramedic. It was decided to clarify what materials were needed from the applicants and by when.

Chairman Regep asked for a motion to state that the requirements that are in the ad are okay except the portion that comes in after the disclaimer. There is a need to close the loophole at the end of the ad. Attorney Zarzour stated that the motion should be that the standards for this testing is what the ad contained minus the last portion that starts with the disclaimer.

Motion was made by Member Lopez and seconded by Member Pullum. Roll call vote:

AYES: Members Pullum, Lopez, Gholeh and Mazarka and Chairman Regep.

NAYS: None.

There being five ayes and no nays, the **MOTION CARRIED.**

Member Gholeh referred to the salary in the ad which needs to be corrected to show the true amount that would be the starting salary for Firefighter/Paramedics. A discussion followed regarding what should be placed in the ad to make it comparable to other departments. This will be done in the next future ads. Attorney Zarzour stated that this be brought up at the next orientation so that it is clear to all.

Regarding the December 2023 meeting, it was brought to the Board's attention that December 25th is also a holiday. After a short discussion, Chairman Regep asked for a motion to change this Board's regular meeting on that date be changed to December 18, 2023. Motion was made by Member Gholeh and seconded by Member Pullum. Roll call vote:

AYES: Members Pullum, Lopez, Gholeh and Mazarka and Chairman Regep.

NAYS: None.

There being five ayes and no nays, the **MOTION CARRIED.**

Chairman Regep then discussed with this Board the 2024 meeting dates and time. The Board had a short discussion. Chairman Regep asked for a motion to have the 2024 meeting dates of this Board on the last Monday of the month at 6:30pm. If a holiday happens to be on one of the dates, this Board will decide to either reschedule or to cancel the meeting. Motion was made by Member Lopez and seconded by Member Pullum. Roll call vote:

AYES: Members Pullum, Lopez, Gholeh and Mazarka and Chairman Regep.

NAYS: None.

There being five ayes and no nays, the **MOTION CARRIED.**

Chairman Regep asked for a motion to adjourn. Motion was made by Member Gholeh and seconded by Member Pullum. By voice vote, the **MOTION CARRIED.**

The meeting adjourned at 6:29pm.

Respectfully submitted,

Cathy Siciliano
Secretary to the Personnel Board
Village of Bridgeview, IL